

**INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION**

**Financial Statements**

**Year Ended March 31, 2010**

## **Contents**

	<b>Page</b>
Auditors' Report	1
Statement of Financial Position	2
Statement of Operations and Surplus	3
Statement of Cash Flows	4
Notes to the Financial Statements	5, 6

## AUDITORS' REPORT

To the Members of the INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION

I have audited the statement of financial position of the INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION as at March 31, 2010 and the statements of operations and surplus and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation

In common with many charitable organizations, the Independent Living Nova Scotia Association derives revenue from donations and other sources, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets or net assets.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the contributions referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Independent Living Nova Scotia Association as at March 31, 2010 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

The comparative figures were reported on by another chartered accountant.

*Mitchell Miller*

Chartered Accountant

Nova Scotia  
May 25, 2010

**INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION**  
**Statement of Financial Position**

March 31, 2010

2010

2009

**ASSETS**

Current

Cash and bank	\$	129,710	\$	169,468
Marketable securities (Note 3)		86,641		93,544
Accounts receivable				
IL Canada		14,543		19,457
Other		5,500		1,700
Harmonized sales tax		4,572		4,326

**\$ 240,966 \$ 288,495**

**LIABILITIES AND SURPLUS**

Current liabilities

Accounts payable and accrued liabilities	\$	5,096	\$	3,561
Deferred revenue				
Student SMAS		60,464		109,166
ACEE NS		55,588		59,476
Dept of Health		16,966		-
Other projects		9,262		16,358

**147,376 188,561**

**Net Assets**

Internally restricted (note 5)		12,000		12,000
Unrestricted (note 5)		81,590		87,934

**93,590 99,934**

**\$ 240,966 \$ 288,495**

See accompanying notes to the financial statements

Approved by:

Director: \_\_\_\_\_

Director: \_\_\_\_\_

# INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION

## Statement of Operations and Surplus

For the Year Ended March 31, 2010

2010

2009

	Projects Fund	General Fund	Total	Total
<b>Revenue</b>				
Government contributions	\$ 703,870	\$ 75,205	\$ 779,075	\$ 748,797
Foundations and corporations	-	35,078	35,078	36,907
Donations	-	4,126	4,126	3,782
Interest income	-	178	178	3,130
Other revenue	-	5,980	5,980	6,266
	703,870	120,567	824,437	798,882
<b>Expenses</b>				
<b>Human resources</b>				
Salaries, wages and benefits	212,957	69,207	282,164	262,018
Attendant services - adults	194,084	-	194,084	217,386
Attendant services - students	224,567	-	224,567	215,479
<b>Professional fees</b>				
Accounting	6,447	7,719	14,166	11,710
Audit	-	6,198	6,198	3,462
Consultants	20,000	(20,000)	-	2,415
Travel	3,258	3,040	6,298	6,136
<b>Communications</b>				
Telephone and internet	3,388	4,250	7,638	6,965
Newsletters	-	362	362	400
Postage	192	1,234	1,426	1,336
Accommodations related to disability	3,870	1	3,871	1,785
Printing and copying	112	2,642	2,754	2,985
Translation	-	-	-	121
Computer services and supplies	-	97	97	851
<b>Promotion</b>				
Board meetings	520	3,675	4,195	2,595
Program materials and supplies	790	663	1,453	1,243
Brochures and stationery	-	-	-	-
Events	2,027	10,716	12,743	6,733
<b>Facilities</b>				
Rent	12,557	7,524	20,081	19,083
Insurance	1,150	1,085	2,235	2,248
<b>Administration fees and supervision</b>				
<b>Other</b>				
Training	26,089	4,472	30,561	25,814
Directors liability insurance	-	1,462	1,462	1,261
Dues and fees	533	1,110	1,643	1,196
Bank and payroll charges	-	1,547	1,547	1,644
Office	4,165	4,355	8,520	8,304
Equipment purchase and rental	-	-	-	1,031
Repairs and maintenance	112	1,020	1,132	1,626
Honoraria and gifts	-	1,133	1,133	927
Miscellaneous	269	182	451	2,315
	717,087	113,694	830,781	809,069
<b>Excess (deficiency) of revenues over expenses</b>	\$ (13,217)	\$ 6,873	\$ (6,344)	\$ (10,187)
<b>Net Assets, beginning of year</b>	\$ -	\$ 87,934	\$ 87,938	\$ 98,125
Deficiency of revenues over expenses	(13,217)	6,873	(6,344)	(10,187)
Transfer from General Fund	13,217	(13,217)	-	-
<b>Net Assets, end of year</b>	\$ -	\$ 81,590	\$ 81,594	\$ 87,938

See accompanying notes to the financial statements

**INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION****Statement of Cash Flows**

For the Year Ended March 31, 2010

2010

2009

Operating activities		
Receipts from government contributions	\$ 741,269	\$ 829,817
Other receipts	41,316	70,367
Payments for expenses	(829,246)	(813,696)
Other revenue	-	-
	<b>(46,661)</b>	<b>86,488</b>
Financing activities		
Increase (decrease) in interfund balance	-	-
Investing activities		
Purchase of capital assets	-	-
Cash inflows (outflows) for the year	<b>(46,661)</b>	<b>86,488</b>
Cash and cash equivalents		
Beginning of year	<b>263,012</b>	<b>176,524</b>
End of year	<b>\$ 216,351</b>	<b>\$ 263,012</b>

See accompanying notes to the financial statements

# INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION

## Notes to Financial Statements

Year Ended March 31, 2010

2010

2009

### 1. Purpose of the Organization

Independent Living Nova Scotia Association ("ILNSA") was incorporated under the Nova Scotia Societies Act and is a not for profit organization. Its mission is to support persons with disabilities to make informed choices about how they want to live their lives. ILNSA is a member of Independent Living Canada ("IL Canada"). It is managed by a community based volunteer Board of Directors and is a registered charity under the Income Tax Act.

### 2. Summary of Significant Accounting Policies

#### Fund accounting

ILNSA follows the deferral method of accounting for contributions. The Projects fund records transactions related to large projects funded under a government or other program to carry out a specific activity. The General Fund includes all other transactions related to the operations of the organization.

#### Capital assets

Capital assets, funded by government grants, are expensed in the year in which they are purchased. This represents a departure from generally accepted accounting principles but does not have a material effect on the financial statements.

#### Revenue recognition

Revenue and expenses are recorded on the accrual basis whereby obligations and entitlements existing at the year end are included in the operation of the year. Funding monies received in the year for activities which will take place after the year end are deferred to the next fiscal year. Donated materials and services are disclosed at fair market value when that value can be reasonably estimated.

#### Financial Instruments

The financial instruments consist of cash, guaranteed investment certificates, money market funds, accounts receivable, deferred revenue and accounts payable. The investments are classified as held for trading and measured at fair value. It is management's opinion that the ILNSA is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

#### Financial Instruments

Cash and cash equivalents consists of cash on hand, balances with banks, money market funds and guaranteed investment certificates.

### 3. Investments

RBC Canadian Money Market Fund	\$	66,137	\$	23,087
1 year cashable GIC, maturing Sept 29, 2010		10,000		-
1 year cashable GIC, maturing Sept 19, 2010		10,504		-
GIC's matured during year		-		70,457
	\$	86,641	\$	93,544

Investment are stated at cost, market value is approximately the same as cost.

# INDEPENDENT LIVING NOVA SCOTIA ASSOCIATION

## Notes to Financial Statements

Year Ended March 31, 2010

2010

2009

### 4. Net Assets - General Fund

	Reserve for Severance	Unrestricted	Total	Total
Balance, beginning of year	\$ 12,000	\$ 87,934	\$ 99,934	\$ 110,125
Excess of revenue over expenses	-	6,873	6,873	(4,659)
Transfer to (from) projects	-	(13,217)	(13,217)	(5,532)
Transfer to reserve	-	-	-	-
Balance, end of year	\$ 12,000	\$ 81,590	\$ 93,590	\$ 99,934

In a motion dated December 5, 2006, the Board agreed to set aside \$12,000 to cover employees' salaries and vacation pay in the event the ILNSA had to close down unexpectedly. This amount has been set aside in the Reserve for Severance.

The unrestricted funds may only be used with Board approval for specific purposes which include: short term cash flow problems when government contributions are late; employee termination costs; costs related to developing new project proposals and other fundraising efforts; purchase of capital items not covered under government contracts; and other costs associated with Board priorities for which there is no other funding available.

### 5. Government Contributions

	Projects Fund	General Fund	Total	Total
IL Canada - core funding	\$ -	\$ 53,999	\$ 53,999	\$ 53,479
IL Canada - other projects			-	
Literacy, disability & quality of life			-	10,000
Food for Thought			-	15,500
Forging links	27,629		27,629	
RRSP		8,000	8,000	10,000
Misc projects		778	778	236
Service Canada - aging with disability & dignity		8,608	8,608	
NS Health - self managed attendants	244,569		244,569	235,479
NS Education - self managed attendants	221,380		221,380	242,543
NS Education & Community Services, ACEE	210,292		210,292	176,830
Student employment programs		3,820	3,820	4,730
	\$ 703,870	\$ 75,205	\$ 779,075	\$ 748,797

For the above projects, IL Canada receives its' funding from Human Resources Development Canada, Employability and Social Partnerships Division.

### 7. Facilities

ILNSA leases office space under a lease arrangement with a monthly charge of \$1,488 (2009 - \$1,488) plus HST, which expires on August 31, 2010. Classroom and instructors' space is provided by the Nova Scotia Community College - Akerley Campus under a lease arrangement which terminates on August 31, 2009. The fair market value of this in kind contribution is deemed to be \$14,810 (2009 - \$14,810).

### 8. Comparative Figures

Certain of the comparative figures have been reclassified to conform to the presentation adopted for 2010.